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And, making the transition from Excel 2003 to Excel 2010 is a heck of a jump. The whole visual interface is pretty different and rather overwhelming. At first, the Excel 2003 user will feel lost within the Excel 2010 visual framework. The book is excellent in assisting one becoming familiar and ultimately adequately proficient in Excel 2010.

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Moving the Cell Cursor in Excel 2010 Spreadsheets. Excel 2010 offers a wide variety of keystrokes for moving the cell cursor to a new cell. When you use one of these keystrokes, the program automatically scrolls a new part of the worksheet into view, if this is required to move the cell pointer.

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A comprehensive, up-to-date, user-friendly guide to Excel 2010 Excel is the standard for spreadsheet applications and is used worldwide, but it's not always user-friendly. That makes it a perfect For Dummies topic, and this handy all-in-one guide covers all the essentials, the new features, how to analyze data with Excel, and much more.

AARP Excel 2010 for dummies - CORE

The mini toolbar appears whenever you right-click text in Word, Excel or PowerPoint. The mini toolbar provides a quick-access version of the Font group on the Home tab, plus a few extra buttons from other groups. Hover your mouse over each button to find out what it does. In Word and PowerPoint, the ...

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